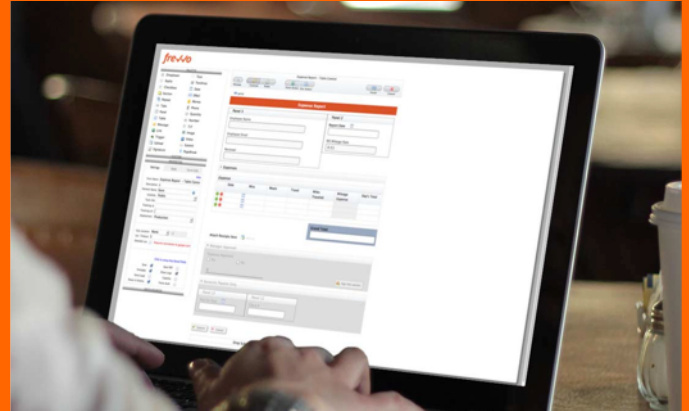## Automated workflows enable OCMW Roeselare to focus on helping the community rather than paperwork

OCMW must accurately record notes and decisions at their meetings for compliance, transparency and continuous improvement.

With frevvo Live Forms, the process is now an online workflow integrated with their Confluence wiki. Meeting notes use a structured format eliminating errors and missing fields. Built-in workflow ensures that the right members are notified at the right time.

The notes are saved to a Confluence page for easy access without searching through email.



**Customer Profile**: OCMW Roeselare strives to support members of the Roeselare community lead a dignified and quality life with the goal of creating opportunities and increasing the chances of happiness and wellbeing.

*Business Situation:* OCMW was finding the process of managing their meetings, recording meeting notes, history and decisions to be cumbersome and wasteful. The current process is error prone and tedious requiring manual note-taking, e-mailing to members and uploading to the records management system.

*Solution Summary:* With frevvo Live Forms, OCMW rapidly and affordably deployed an automated system for managing and recording their internal meetings. frevvo works with their Confluence wiki and links to their Alfresco records system enabling OCMW to deploy on their existing Intranet.



*"Our mission is to support the members of the Roeselare community lead a better life.*

*frevvo's modern online workflow system is easy to use and deploy, works well with our existing systems, and is affordably priced. Automated workflows save our members valuable time and allow us to focus on helping people."*

Berber Dhaene
Information Manager

*Benefits:*
- frevvo forms include powerful controls, built-in validation and rules which provide a structured way to record meeting notes and eliminate errors.
- OCMW can take advantage of their existing Confluence & Alfresco infrastructure to provide members with a familiar working environment.
- frevvo forms automatically create Confluence pages upon submission, which enables members to find and view notes and related documents easily.
- The automated workflow eliminates bad routing. Built-in notifications mean members no longer have to waste time searching through e-mail.

frevvo's provides easy, affordable mobile web forms and approval workflows that are easy to customize, work on all devices, and solve real business problems. To date, we have helped over 400 customers streamline approvals and allow employees to focus on what's important. To learn more about frevvo, or to be connected to one of our Value Added Resellers, please visit http://www.frevvo.com, contact us at info@frevvo.com or call 203.208.3117.